

Michelle Schott

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1999-Present **Freelance Graphic Design**

Over the years I have created and managed various projects for print and web, including brand development, illustration, logo design, packaging design and print layout. Visit www.michelleschott.com to view my online portfolio.

2009-2011 **Graphic Designer | Charlie Chan Printing/Paperspring.com, Hollywood, CA**

- Fulfill graphic design needs for client projects from first contact through completion
- Collaborate with team to swiftly preflight and impose online orders
- Create original and collateral content for Paperspring.com

2006-2009 **Graphic Designer | Macson Printing and Lithography, Glendale, CA**

- Fulfill all graphic design needs of clients and guide projects through prepress: development of overall design concept or extension of the client's original concept for additional collateral, layout, color correction, image restoration and manipulation, flight checking, troubleshooting, digital imposition and trapping, and client collaboration
- Design and maintain Macson Printing's company website (www.macson.com)
- Troubleshoot art department workflows, tools, and procedures

2006 **Instructor | Loyola Marymount University, Los Angeles, CA**

Art 369, Design and Prepress

This course explored the technical challenges when designing for commercial offset printing.

2001-2006 **Prepress Manager | Delta Graphics, Los Angeles, CA**

- Monitor and maintain department workflow procedures, digital archive, physical archive, software, hardware, and equipment
- Coordinate with the estimator and press manager to manage and accomplish jobs within their unique schedules
- Supervise and execute all aspects of digital and physical prepress, color separation, and ad preparation/submission, including color correction, image restoration, cloning, outlining, drum scanning, typesetting, layout, design, flight checking, troubleshooting, digital stripping for various presses, trapping, digital proof and Fuji Finalproof screened proof preparation, platemaking for various presses, and preparation of digital ad files per magazine specifications.

Software Tools: Adobe Creative Suite CS5: Photoshop, Illustrator, InDesign, Flash, Dreamweaver, Acrobat Quark Express 6.5 and 7.3

Microsoft Office: Word, PowerPoint, Excel

Dynastrip (for imposition), Signastation (for imposition), Preps (for imposition)

Education **Northeastern University Boston, MA**

2000 Bachelors of Science in Graphic Design/Visual Communication, Summa Cum Laude

Online portfolio is available at www.michelleschott.com

To see printed samples of my work, please request an appointment

References are available upon request